

**Judicial Branch of Arizona in Maricopa County
COMMISSIONER**



Monday, April 18, 2011 – Wednesday, May 18, 2011

Position Announcement and Selection Process

The Judicial Branch of Arizona in Maricopa County is accepting applications for appointment as a Commissioner. One or more appointments may be made from this recruitment. The position(s) is full-time (80 hours per two-week pay period) although the Court may, upon good cause, permit part-time employment. As Judicial employees of the Court, Commissioners are not permitted to practice law.

The selected Commissioners may function as a Plea Officer, or be assigned to the Early Disposition Court, Initial Appearance Court or Juvenile Advisory Hearings. The selected Commissioners may also be assigned and/or assist with work or hear matters in other Court departments, including Civil, Family Court, Juvenile, Criminal, Probate, Mental Health, Tax or Justice Courts. The Court may also create a list of qualified applicants from which vacancies may be filled without additional announcement or recruitment.

Applications will be screened and selected candidates will be interviewed by a special Court Nominating Committee and referred to the Presiding Judge of the Superior Court. The Presiding Judge will make the ultimate appointment(s).

Application Procedure and Timetable

Applicants may obtain the application form and instructions by going to <http://www.superiorcourt.maricopa.gov/> - click on the "Employment" link.

All applicants must deliver the **original plus 15 copies** of the completed application to Judicial Branch Human Resources, 101 West Jefferson, East Court Building, 3rd Floor (Law Library), Suite A, Phoenix, Arizona 85003 **no later than 3 PM on Wednesday, May 18, 2011**. Office hours are 8:00 a.m. to 5:00 p.m., Monday through Friday. For additional information call Jason Novak at **602-506-0498**. Applicants are encouraged to deliver applications and references as early as possible.

Qualifications

A candidate for this position must be a United States citizen, a duly licensed member of the State Bar of Arizona, and shall have engaged in the active general practice of law and been a resident of the State of Arizona, for a period of not less than five years immediately preceding his or her appointment. Applicants need not be a resident at the time of their application, however, under A.R.S. 12-211 (B) must be a resident of Maricopa County when appointed. Achievement or distinction in various areas of the law and litigation consistent with the duties of this Commissioner position is desirable.

Commissioners serve from time to time as judges pro tempore in the course of their regular duties. The Arizona Constitution, Article VI, §22 requires that judicial nominees must be at least 30 years of age, of good moral character, and admitted to the practice of law in and a resident of the State for five years immediately preceding appointment. Article VI, §37 requires that a nominee shall be under 65 years of age at the time of appointment.

Note: Commissioners are required to file an annual financial disclosure statement.

Compensation, Tenure and Location

Salary for the position will be established by the Presiding Judge but shall not exceed eighty percent of the salary of a Superior Court Judge. Fringe benefits include medical and dental insurance, life insurance, paid sick and vacation time, ten paid holidays, and pension accrual through the Arizona Elected Officials Retirement System. Commissioners serve at the pleasure of the Presiding Judge and are subject to periodic assessment through a judicial performance review program administered by the Judicial Branch of Arizona in Maricopa County. The Superior Court operates from a number of locations throughout Maricopa County.

Commissioners are subject to assignments in various departments and for various periods of time to one or more locations of the Court. Judicial Branch Administration will provide clerical support staff.

IT IS THE POLICY OF THE JUDICIAL BRANCH OF ARIZONA IN MARICOPA COUNTY NOT TO DISCRIMINATE IN ANY
EMPLOYMENT PRACTICES
•AN EQUAL OPPORTUNITY EMPLOYER•